

Application for Special Events Coverage

Name of Parish,
School, or Agency: _____

Date of Event: _____

Street Address: _____

Type of Event (Example: Wedding Reception
Anniversary Party, Etc. - Please Specify): _____

City, State, Zip Code: _____

Phone: _____

Contact Person: _____
(printed name)

Time of Event: From: _____ To: _____

Lessee (Additional Insured) Information:
Name of Sponsoring Organization and/or
Individual Requesting Coverage: _____

Approximate Number of Participants: _____

Email: _____

Will there be Liquor at the event?
Yes No

Street Address: _____

Is Liquor being sold, included in the price of admission, or
provided at a fundraiser?
Yes No

City, State, Zip Code: _____

If yes, a separate, additional Liquor Liability policy is required.

Telephone: _____

Is Food Being Served? Yes No

Lessee Signature _____

Overnight Event? Yes No

The Special Events coverage provides \$1,000,000 Combined Single Limit Bodily Injury, Property Damage, and Host Liquor Liability coverage per event (not per claim).

This coverage is underwritten by Great American Assurance Company, Policy # _____

Cost of Coverage: \$125 **Per Event**
(Need Prior Underwriting Approval)

 \$150 **For an Overnight Event**
(Need Prior Underwriting Approval)

- Coverage does not apply to certain events such as, but not limited to:
- Amusement rides, mechanically operated devices, trampolines, & rebounding devices
 - Events where a fee or admission is charged, unless all proceeds go to charity
 - Events organized or operated by professional promoters/performers
 - Events with attendance of more than 1,000 persons
 - Sporting events including tournaments & camps
 - Events which exceed 72 hours in duration
 - Events involving pool or lake activities
 - Events involving recreational vehicles
 - Fireworks & fireworks displays
 - Liquor Liability (Dram Shop) coverage
 - Any Carnival Event

For Company Use only:

**NOTIFICATION OF AN EVENT MUST REACH ARTHUR J. GALLAGHER
AT LEAST 15 DAYS IN ADVANCE OF THE EVENT
*ALL EVENTS NEED PRIOR APPROVAL BY K & K Insurance Group, Inc.***

Please make check or money order payable to:

COMPLETE AND RETURN THIS FORM TO:

Arthur J. Gallagher Risk Management Services

Arthur J. Gallagher Risk Management Services

Do not send cash.

Attn: Mira Andreeva Phone: (630) 634.4583
Two Pierce Place Fax: (630) 285.4062
Itasca, IL 60143 E-mail: mira_andreeva@ajg.com

Please report all claims to K & K Insurance Group, Inc. Claims department at 1-800-237-2917

All Events must be reported 15 days prior to effective date.