

Pastoral Council Meeting Minutes

Date: January 11, 2018

Location: St. Joseph Parish Hall (Blue Room)

Chairperson Steve Stemm called the meeting to order at 7:00 PM.

Council Members Present:

- Fr. Rob Hankee
- Most Precious Blood representatives
 - Chet Budd
 - Darrell Lind
- St. Joseph representatives
 - Susan Reich
 - Kevin Hanson
- St. Peter representatives
 - Steve Stemm
 - Ellen Turner
- Commission Chairpersons
 - Faith Formation: Lisa Steele
 - Finance: John Lasher
 - School: Trish Beddoe
 - Spiritual Life: Kathleen Santoro

Council Members Absent:

- Family Life & Social Concerns: Cindy Bauer

Josh Lasher motioned to approve minutes of meeting on November 9, 2017, as written. Kathleen Santoro seconded the motion. Motion passed.

Old Business

Organization of Storage Spaces

- School desks in storage will be offered for sale at an event in Spring 2018 and to St. Peter's parishioners who home school children, in exchange for a free-will offering.
- Council members will be cleaning out and organizing a closet in the Parish Hall.
- Stained glass in storage may be used to create small mementos for possible sale or auction.

Church Calendar of Events

- Presented draft *Parish Event Request/Notification* form for review.
- Parish events must be scheduled with Parish Office at least 4 weeks in advance.

St. Joseph Church Re-Dedication

- Ceremony held on Sunday November 12, 2017, was a success.
- Event included 7 visiting priests.

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St. Joseph Parish Hall Rental Contract

- Presented draft of proposed revisions to *Contract for Use of Parish Life Center*.
- Committee of John Lasher, Susan Reich, and Kevin Hanson will discuss further revisions to rental contract and present draft to Council at next meeting for approval.

New Business

Parish Council Involvement

- Steve Stemm encouraged Council members to be better ambassadors to the parish community and familiarize ourselves with the members and staff of our parish.

Parish Council Roles

- Presented *Parish Staff and Structure* chart from the Archdiocese.
- Presented *Parish Decision-Making Paths* handout from the Archdiocese

Archbishop Thompson Visit

- At Our Lady of Providence high school on January 30, 2018, 6:00 PM for all members of New Albany Deanery
- Forum for Archbishop to address potential upcoming mergers of several parishes

Security in Our Churches

- School has a security system that keeps all school doors locked throughout the day, requiring door to be unlocked from inside for access
- Discussed possible need for emergency response plans

Parish Council Constitution

- Council members to review constitution and discuss proposed updates at next meeting

Pastoral Representative Reports

Hispanic Community

- Position vacant.
- Commission representative communicates with Parish through Fr. Rob.

St. Joseph Church

- Presented a summary of the liturgical minister scheduling process, including the frequency of ministers scheduled in the fourth quarter of 2017.
 - Liturgical ministers are scheduled randomly through a computer-automated program.
 - For example, individual altar servers in the past quarter have been scheduled anywhere from 1-11 times.

Most Precious Blood Church

- Parish sent a letter to the Archbishop regarding the status of Most Precious Blood and St. Peter churches.

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- Archbishop sent a response letter to the parish.

St. Peter Church

- Christmas dinner event was held in early December 2018.
- Donated clothing and toys to 10 children in the community.
- Rosary is said weekly before Mass.
- Bible study is held twice per month.
- Harrison REMC installed a new light fixture in the parking lot.
- Parish sent a letter to the Archbishop regarding the status of Most Precious Blood and St. Peter churches.
 - Archbishop sent a response letter to the parish.
- Several parishioners expressed appreciation to Fr. Rob for presiding Mass there.
- Discussed potential need for improved directional signage to St. Peter Church.

Commission Reports

Faith Formation: Lisa Steele

- No committee meeting this month due to flu illness.
- Beginning the “Formed” program in July 2018
- Translation of church bulletin to Spanish is in progress in conjunction with the Archdiocese.

Family Life & Social Concerns: Cindy Bauer

- No report given.

School: Trish Beddoe

- Distributed detailed report to Council members.
- Catholic Schools Week is January 28, 2018, through February 2, 2018.
- St. Joseph was the only Catholic school in the Deanery that increased enrollment this year.
- Several school students received tuition vouchers and SGO Scholarships.
- School boiler was recently repaired, and anticipated to be covered under warranty.
- School men’s restroom urinals are not draining properly.
- School Benefit Dinner and silent auction fundraiser will be February 10, 2018.
- St. Joseph School alumni will speak at each parish to promote the importance of attending Catholic schools.
- School Open House for new families scheduled for February 25, 2018.
- St. Vincent de Paul Society
 - St. Michael Church in Bradford is organizing food pantry donations in conjunction with St. Bernard Church.
 - Food pantry donations can be conveniently dropped off at St. Mary Parish in Lanesville.

Spiritual Life: Kathleen Santoro

- Feast of Divine Mercy service scheduled for April 8, 2018.
- Program entitled Consoling the Heart of Jesus (A Do-It-Yourself Retreat) is scheduled for February 2-3, 2018.

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Stewardship

- Position vacant.
- The mission of this commission was discussed, relevant to recruiting a commission chairperson.
- Fr. Rob will present recommended mission of this commission at next Council meeting.

Finance: John Lasher

- Distributed minutes of Finance Committee meeting on 12/13/17
- Offertory collections at all three churches year to date are exceeding projections.
- Ed Hoehn provided estimate of approximately \$16,700 for build out of upper level of Parish Life Center.
 - This amount includes approximately \$3,900 for build out of a restroom.
 - Fr. Rob approved restroom construction to proceed.
 - Project will be funded from St. Joseph Church's operating account.
 - Susan Reich motioned to approve construction of the bathroom for \$3,900 plus 10% contingency. Kathleen Santoro seconded the motion. Motion passed.

Pastor's Comments

- See items above discussed throughout meeting.

Future Business

- No discussion

Meeting adjourned at 9:02 PM.

Next meeting is Thursday March 8, 2018, at 7:00 PM at St. Joseph Parish Hall (Blue Room).